

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, April 22th, 2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:25 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Eva GARCIA, Commissioner Maria GOMEZ and Commissioner Lee SPILMAN.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Rick REEG, Robert HOLLEY, Arthur NAVARRO, Robert MATHEWS with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL B&D Realty Advisors, and Adam TABAK district counsel with Coveler and Peeler.

4. TO RECEIVE PUBLIC COMMENT:

No public comment.

5. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by GOMEZ and approved with a vote 5 to 0 to approve the minutes of prior meetings.

6. TO RECEIVE THE TREASURER'S REPORT:

Aamanda CARRIER presented the treasure's report as of April 2020:

Chase Checking Account Balance: \$284,573.64

Chasing Saving Account- Property Tax: \$7,849,790.59

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$2,803,648.18

Texas Class Account-Reserve: \$2,423,548.58

Wells Fargo-Sales Tax Collections balance: \$7,567,580.91

Wells Fargo Account-Station #11 Construction balance: \$84,804.92

Prosperity Account-Billing Funds balance: \$201,588.43

Total in all accounts of \$21,371,800.39

Tax Collections collected year to date: \$2,155,874.52

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to accept the treasure's report for the month of April 2020.

7. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

8. TO REVIEW AND TAKE ACTION ON GRANTING EXEMPTIONS FOR 2020:

Counsel TABAK presented to the board the following grant exemptions.

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to keep exemptions the same as 2019, 0% homestead, 0% Disability, 0% veterans.

9. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of March 2020 presented by Chief PARKER; total responses: 192, total In-District on scene calls: 148, total numbers of apparatus responding: 217, mutual aid: 20, mutual aid received: 03, calls year to date: 655, total training hours: 260.

Chief PARKER informed the board that Andy PEREZ passed the promotional exam for Engine Operator and he has now been moved to B-shift. Chief PARKER updated the board on the graphics for new squad-21 that been approved and has been in service since Friday. Chief PARKER mentioned that the pumper will also have all graphics done by Monday. Chief PARKER informed the board that a Tennessee Fire Department will be coming by to see reserve engine 41, a date has not been set.

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the chiefs report for the month of March 2020.

Commissioner LOYD opened item # 23.

23. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

SANTIAGO informed the board that all public relations events are still on hold. All social media pages are being kept up to date with information from the CDC. SANTIAGO informed the board that now with many home owners being home, she has placed reminders on all social media pages for homeowners to check if they have working smoke alarms.

Commissioner LOYD opened item # 10.

10. TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

No action. Item tabled.

11. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisitions request:

1. Vendor: Triple H Structural
Amount: \$4,100.00
Item: Cover for Station # 31 patio

Motion by Commissioner GARICA and seconded by GOMEZ and approved with a vote 5 to 0 to approve the awning cover for the patio area at Station 31 amount not to exceed \$4,100.00.

12. TO REVIEW, DISCUSS AND TAKE ACTION ON AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR THE DONATION OF MOBILE DEVICES, PORTABLE RADIOS AND SAFETY DEVICES:

No action. Item tabled.

13. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action. Item tabled.

14. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2020 BUDGET:

No action. Item tabled.

15. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

Chief PARKER presented to the board the following items to be salvaged:

1. 8-inch Toughbook
2. 12-inch Toughbook
3. Hp Laptop

Motion by Commissioner ROBINSON and seconded by GARCIA and approved with a vote 5 to 0 to approve the following presented items to be salvaged.

16. TO REVIEW AND TAKE ANY ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATIONS, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTRACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

MARTINEZ presented the following monthly description of the following projects:

Station 11: MARTINEZ updated the board that piers have been drilled, helical piers installed without issue, installation of storm and sanitary sewer currently ongoing.

Station 41: MARTINEZ presented to the board two video presentations of Station 41 in a more realistic form. MARTINEZ also informed the board that all plans have been approved by Harris County.

HCESD #24 Administration Building: MARTINEZ informed the board that MA is working on possible design of Administration to be located on Reserve C4 (3.5 acres) north of existing Fire Station 31.

Station 21: MARTINEZ informed the board that MA consulted with S&G Engineers to request an extension on the TxDOT permit. MARTINEZ was able to inform the board that the extension was approved. S&G is currently investigating onsite detention, right of way access and development requirements with Harris County and City of Houston ETJ.

17. TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING A POLICY FOR REVIEWING AND APPROVING VARIANCE REQUESTS FOR THE USE OF NATURAL WATER RESOURCES FOR FIREFIGHTING PURPOSE:

No action. Item tabled.

Closed session began at 12:11 pm

18. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

19. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

20. TO REVIEW, DISCUSS AND TAKE ACTION ON PURCHASE, SALE, OR LEASE OF REAL ESTATE:

21. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING,

RETENTION, HIRING AND/OR TERMINATION OF DISTRICTS EMPLOYEES INCLUDING MEDICS, COMMAND STAFF, ADMINISTRATIVE STAFF:

22. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE § 323.3022 TO DISCUSS SALE TAXES MATTERS:

Open session resumed at 2:06pm

Commissioner LOYD opened item # 24

24. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner ROBINSON with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of April 2020.

25. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

Bill Pay Meeting- May 6th, 2020

Board Meeting- May 20th, 2020

26. ANNOUNCEMENTS:

Chief PARKER announced that Aamanda CARRIERS birthday is on May 20th,2020.

Chief PARKER also wanted to thank the Administrative staff for all their hard work and wish them a happy Administrative Professional Day.

27. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 2:11 pm.